

Mentee Development Plan

Use this development plan template as a guide for you and your mentor. It will help set up expectations for your mentoring relationship and outline your goals.

MENTORING PLAN MEETING AND CONTACT SCHEDULE

- Mentor-mentee meeting frequency:
- Plan/dates for scheduling these meetings (In person? Phone? Video?):
- Preferred contact e-mail and/or phone:

CAREER GOALS

- LONG TERM CAREER STATEMENT (1 Paragraph):

- SHORT TERM CAREER GOALS (1-2 Sentences Each):
 - One Year Goal

 - Three Year Goal

 - Five Year Goal

MENTORSHIP GOALS

May be different from career goals.

- ACTION STEPS (classes, seminars, projects, self-development, activities, etc.)

Priority	Goal Description	Measurement of Success	Target Date

