

Dear [Approver's Name],

I am seeking your support to [request approval/request approval for {#} of employees from our department] to attend the [2025 American Organization for Nursing Leadership \(AONL\) Inspiring Leaders Conference](#), held in **Boston, March 30-April 2**. AONL 2024 is the premier annual gathering of nursing leadership professionals. By attending this conference, [I/our team] will have the opportunity to learn from thought leaders within and outside of health care and bring back innovative best practices to share with our organization.

The benefits of participating in this conference are multi-fold, with highlights listed below:

**Professional Development:** The AONL 2025 Conference connects attendees with experts in the nursing and health care field and provides more than 50+ sessions of keynote, breakout and poster sessions, plus the opportunity to earn contact hours. The content at this year's conference is focused on the following themes:

- Wellbeing and Safety for Nursing Leaders
- Digital Transformation in Nursing Leadership
- Mastering the Complexities of Nurse Management
- Fostering DEIB in the Nursing Workforce
- Retaining and Growing Nurse Leaders
- Expertise and Influence in Nursing Leadership

Specifically, I am looking forward to learning more about [Insert applicable learning topic], which will help me be more effective at [Insert specific projects]. Also, these three sessions in particular will benefit my professional development and help contribute to our [organization/department's] success. [Insert sessions of note from [conference schedule](#)]

**Opportunities for Collaboration:** The AONL 2025 Conference gathers thousands of professionals from a variety of health care organizations, offering a unique chance to collaborate with peers, share experiences and establish connections with leaders in the field. Relationships formed at the conference may positively impact our organization through partnerships and shared resources.

**Staying Informed on Innovations in Nursing Leadership:** The landscape of health care is constantly evolving. By attending AONL 2025, [I/our team] will stay abreast of the latest trends, innovations, and industry solutions in the field. By staying informed on the forefront of best practices in health care, [I/our team] can further support our goals of providing quality delivery of care to our patients and community.

I am confident that the investment in [my/our team's] attendance at this conference will yield substantial returns in terms of professional development, opportunities for collaboration, and actionable, innovative insights that can enhance our organization's initiatives.

Thank you for your consideration, and I look forward to your positive response.

Sincerely,  
[Your Name]