

## **Board of Directors Position Description**

### **President**

#### **Four-Year Term of Office**

**President-Elect:** 2 years (Jan. 1, 2026 – Dec. 31, 2027)

**President:** 2 years (Jan. 1, 2028 – Dec. 31, 2029)

#### **Responsibilities**

- Chair the AONL Board of Directors
- Attend all in-person meetings (3x per year including one in conjunction with annual conference and one in conjunction with the Fall affiliate meeting)  
*Time Commitment: two days plus meeting prep and travel*
- Serve on the AONL Executive Committee  
*Time Commitment: monthly two-hour virtual meetings*
- Attend all virtual Board meetings (9x per year)  
*Time Commitment: two-hour calls plus meeting prep*
- Attending the Tri-Council for Nursing  
*Time Commitment: three one-day meetings, plus meeting prep and travel*
- Working with AONL's chief executive officer and staff to ensure planning, finances, and policy further AONL's vision, mission and goals
- Assuming full responsibilities as a member of the AONL Board of Directors\*
- Promoting a culture of engagement/belonging
- Keeping board members fully informed on AONL's activities
- Writing the Voice of the President Column in *Voice of Nursing Leadership*  
*Time Commitment: Bimonthly articles*
- Participate in international events or meeting representing AONL, usually one per year
- Chairing the Nominations Committee for two years following presidency  
*Time Commitment: Bi-weekly for most of the year*

#### **\*AONL Board Member Responsibilities**

##### **Support AONL Mission, Vision, Values and Goals**

- Approve and periodic review of strategy to ensure support of AONL's vision, mission and goals
- Collaborate with management to ensure appropriate utilization of AONL resources
- Participate in the evaluation of the AONL CEO
- Offer public support of AONL Board actions
- Actively mentor and recruit candidates for AONL committees, task forces, advisories and/or national offices

#### **AONL Annual Conference**

- Attend the AONL Annual Conference in designated city
- Participate in the Affiliate and Board meetings
- Satisfy assignments specific to the AONL Board during conference including, but not limited to, speaking, vendor engagement, attendance at all keynotes, assigned receptions and events  
*Time Commitment: 5 days plus meeting prep and travel*

#### **Advocacy Day**

- Attend annual AONL Advocacy Day in Washington, D.C.  
*Time Commitment: two-three days plus meeting prep and travel*
- Support AONL's advocacy efforts

### **Financial Commitment**

- Suggested contribution to the American Hospital Association Political Action Committee (AHAPAC)
- Recommended donation to the AONL Foundation

### **Eligibility/Board Service Criteria**

- Active AONL membership for the past three consecutive years
- Formal role with an AONL affiliate, other national, state or local professional organization, such as an officer position, committee member position, etc.
- Participation on AONL committees, task forces, advisories, programs or events (e.g. annual meeting, advocacy day, fellowships, education program)
- Letter of support from employing organization submitted with application

### **Educational Requirements**

- Holds a diploma or associate degree in nursing and an advanced degree in nursing (e.g., but not limited to ADN/Diploma + MSN/DNP); or
- Holds a baccalaureate degree in nursing and holds or is in active pursuit of an advanced degree (e.g., but not limited to BSN + MBA/PhD)

### **Demonstrated Skills/Abilities**

- Ability to commit to the required time
- Collaboration and mentoring
- Relationship-building with internal and external stakeholders
- Understanding and commitment to AONL's mission, values and strategic priorities
- Competency in healthcare and nursing complexities and general business acumen
- Demonstrates computer literacy and comfortability with technology
- Public speaking skills
- Commitment to a culture of engagement/belonging

### **AONL Expense Coverage**

- **AONL specific meetings/AONL related activities:** Travel (airfare, ground transportation, parking) and expenses (meals); incidentals are personal responsibility

### **Application Information**

- Online application, including conflict of interest
- One-page Bio
- Resume or curriculum vitae (10-page maximum)
- Link to LinkedIn profile
- Letter of support from employer (organization)
- 100-word statements:
  1. Describe the most pressing issue facing AONL including strategies to address the issue.
  2. Describe your actions to improve health outcomes through advocacy.
  3. Describe the unique perspective or skills you would bring to the AONL Board.
  4. Describe your actions to increase a culture of engagement/belonging within your organization or community.

### **Questions**

For questions about the nominations process, please contact AONL at [aonlnominations@aha.org](mailto:aonlnominations@aha.org).